

Questions and Answers transmittal from:

**Sue Daus
Purchasing Officer
Oklahoma Turnpike Authority
3500 Martin Luther King Ave.
Oklahoma City, OK 73111**

No. of pages: 5

Date: 3/24/2023

To: Recipients

GTC RFP Questions and Answers through Thursday March 23, 2023

- ❖ **Questions deadline is March 30th**

- ❖ **Questions submitted through March 30th date will be answered on or before April 3rd 2023**

- The items in Tab 1: General Qualifications refer to “the firm.” Is it acceptable to address our teaming partners’ information here as well? **Yes**

- Does the transmittal letter count against the 25 pages? **No**

- Please verify that you want resumes for key staff, not those support staff providing ancillary services. **Yes That is acceptable**

- Introduction (pg 2.) Q: Clarify the “independent” requirement in the 2nd paragraph. **Independent of any vendor, contractor, etc. which the proposer might do work with the OTA and such vendors and contractors.**

- 7. Responsiveness (pg. 10) RFP language: Graphic Illustrations may be on pages up to 11 x 17 in size but cannot include any other information. Written text not associated with the graphic will not be evaluated. Q: Does the org chart qualify as a graphic illustration **No** and can it be put on an 11x17 page? **Yes**

- Are there specific ITS applications (e.g. wrong-way vehicle detection, lane speed/volume reporting, etc.) OTA is most interested in and therefore the most topical applications for the focus of responses? **Not anything specific so we are open to anything you have to offer. What you show above are good ones**
- Is OTA's expectation of the respondents to address, and respond to, each one of the nine (9) categories of services listed on page 3 of the RFP? Or would it be acceptable to only respond to the category(ies) of services in which the respondent is qualified? **It is acceptable to only respond to the services you provide.**
- With respect to the 'ITS Systems' category of service, which aspect(s) of this work is OTA seeking? For example, support with upfront strategy to define and align with OTA's strategic goals? Or take lead as the system integrator? And/or provide support managing the execution of an ITS? **All of that, we are not seeking anything specific.**
- With respect to the 'Back Office Systems, include point of sale' category of service, what aspects of the point-of-sale process is OTA seeking (e.g., payment processing)? **This section is referring to what is more commonly known as the accounting software of our customer accounts for PIKEPASSes and PlatePay accounts. Not seeking anything specific, looking for what services you provide.**
- Will OTA respond to questions on a rolling basis (i.e., as they are received), or publish answers to all questions on a future date? **Will answer questions as they are received.**
- Please confirm if requirement 7.1 on page 10 of the RFP stating that "Interested firms must submit one (1) original hard copy" still applies. **Yes**
- Has OTA forecasted a dollar amount associated with this backdrop contract? **Each year the OTA budgets what it estimates it might spend for GTC services.**
- Does OTA plan to release all questions and answers to all potential proposers? **Yes. To those that OTA has an email address on file.**
- Page 4 of the RFP, under letter b, states: "Describe your firm's business relationship with tolling equipment manufacturers and tolling services providers including TransCore and Conduent." In regards to the statement "business relationship," does OTA wish to know if there are any contractual business relationships between proposers and tolling equipment manufacturers and tolling service providers? **Yes.** Or does "business relationship" refer to project experience with tolling equipment manufacturers and tolling service providers? **No Although this information would be helpful to know.**
- On page 9 of the RFP, OTA states that Tab 5 is for Appendices, Data, and Other Submissions. This is to include "signed copies of any addendum (if applicable), data, or other submissions necessary to support your proposal." How will OTA communicate to proposers any addendum? Will OTA provide this information via email, or is there a site or portal we are to check for these? **If there is an addendum, we will email it to you, to those proposers that OTA has an email on file.**

- On page 10 of the RFP, OTA lists 7.3 Pricing Sheet. However, there is no further information about the pricing sheet (other than a description of the pricing schedule for disciplines listed on pages 6 – 9 of the RFP). Is there a pricing sheet that is to be provided by OTA, or do the proposers create one themselves? **The OTA does not have a template for a pricing sheet. Yes, please use the description of the disciplines as a guide to provide a pricing for each.**
- In addition to the resumes, are the cover, table of contents, tab dividers, and letter of transmittal excluded from the 25-page limit? **Yes**
- In the Specific Proposal Requirements section Tab 4 (Pricing Schedule), a Senior Software Developer position is described. Can OTA elaborate on the anticipated scope of work for this position, including clarification regarding any actual systems development/programming for which this resource will be responsible? **Scope of work will be dependent on the engagement with the consultant. OTA IT's technology stack includes C#, Microsoft SQL Server, SOAP Web Services, REST APIs, and Azure DevOps Server.**
- To aid in your analysis of offerors' price schedules, will you be providing a template or some guidance on a standardized format? **We do not have a template. Please use the description of each position as a guide.**
- Section 6 - RFP Submission - Would OTA consider receiving electronic submissions? **No. Please following instructions in Section 6. Electronic copies emailed to OTA at this time are not protected from confidentially prior to opening the proposals.**
- Section 7 – Responsiveness - Is the transmittal letter and pricing included in the page count? **No**
- Section 5 - Instructions and Conditions for Submitting Proposals - Specific proposal requirements. Does OTA require physical tab spacers or are page dividers acceptable? **Physical Tab Spacers are preferred.**
- Does OTA allow for resources outside of the U.S. to be leveraged for this engagement? **This would be considered and evaluated at the time of any task order.**
- Does Tab 4: Pricing Schedule count toward the 25-page maximum? **No**
- Please confirm that the Org Chart is considered a Graphic Illustration and may be on a 11" x 17" page. **Not a Graphic Illustration.**
- Please confirm that the Org Chart, if considered as a Graphic Illustration, can be an appendix and not included in the page count. **Yes**
- Can a table, such as a client/reference list be smaller than a 12 font? **No**

- Can the client/reference table be included as an appendix and therefore not included in the page count? **Yes**
- If selected for an Oral Presentation, will presentations be in person or via Zoom? **Zoom**
- We are planning to submit the pricing schedule in a format similar to the way we did for the current contract extensions. We will submit a rate range for each position for the initial 2-year period. We will also state that OTA will be billed at the employees' actual hourly rate plus a percentage for FAR Overhead and Profit (we will provide both percentages on the price schedule) - Please confirm that this is an acceptable way to submit the price schedule. **Yes**
- Would OTA consider allowing Proposals to be submitted electronically via email only (no hard copy and no thumb drive copy)? **No – Electronic copies to OTA at this time are not protected from confidentially prior to opening the proposals.**